

Public Consultation

1. Sessions for the presentation of briefs and oral presentations

Individuals and organizations wishing to do so may submit a brief to the commission. There are three ways to express opinions to the commission:

- A) Submitting a written brief and presenting it at a meeting
- B) Submitting a written brief without presenting it at a meeting
- C) Verbally expressing an opinion at a meeting without submitting a brief

Procedure to follow:

A) Submitting a written brief and presenting it at a meeting

1. Register by phone at 514 872-8510 before **December 9th 2010 at 4:00 p.m.**
2. Send us your brief in electronic format (Word or PDF) by e-mail at the following address: gvezina.p@ville.montreal.qc.ca before **December 9th 2010 at 4:00 p.m.**
3. Fill out the **Online Registration Form** or fax it to 514 872-2556

B) Submitting a written brief without presenting it at a meeting

1. Send us your brief in electronic format (Word or PDF) by e-mail at the following address: gvezina.p@ville.montreal.qc.ca before **December 9th 2010 at 4:00 p.m.**
2. Fill out the **Online Registration Form** or fax it to 514 872-2556

C) Verbally expressing an opinion at a meeting without submitting a brief

1. Register by phone at 514 872-8510 before **December 9th 2010 at 4:00 p.m.**
2. Fill out the **Online Registration Form** or fax it to 514 872-2556

Hard copies: If the brief has **20** or more pages, you must send **eight** hard copies of the brief to the following address:

Mr. Gilles Vézina
Office de consultation publique de Montréal
1550 Metcalfe Street, Suite 1414
Montréal (Québec) H3A 1X6

The briefs are made public at the consultation meetings and are posted on the OCPM Web site the day after the last session for the presentation of briefs.

To avoid the dissemination of personal or confidential information—address, telephone number, e-mail address, etc.—individuals and organizations who submit a brief must enter this information on the **Online Registration Form**, which will be appended to their brief. If the brief contains copyright-protected documents, such as newspaper or magazine articles, a reproduction license must be attached.

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The briefs must be written in a manner respectful of the other participants, and must not contain comments that are detrimental to their dignity, honour or reputation.

Information: 514 872-8510
E-mail: gvezina.p@ville.montreal.qc.ca

Registration Form

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Type of submission

- A) Submission of brief and oral presentation
- B) Submission of brief only (without oral presentation)
- C) Oral presentation without submission of brief

Information about the person/organization that is submitting a brief

The brief is submitted:

- By an individual** OR **In the name of an organization**

Name	Name of the organization
Full address	Representative of the organization
Address (cont'd.)	Full address
Telephone(s)	Address (cont'd.)
E-mail	Telephone(s)
	E-mail

Information about the brief

- Submitted in eight (8) hard copies (if 20 pages or more)
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